

OrgPlus® Standard

Organise. Visualise. *Strategise.*

Visualise and Manage Organisational Information and Structure

CHOSEN BY OVER 400
FORTUNE 500
COMPANIES

OrgPlus Standard is part of the OrgPlus family of solutions, which also includes:

- OrgPlus Premium
- OrgPlus Professional
- OrgPlus Express and
- OrgPlus Reader
- OrgPlus Enterprise

OrgPlus Standard is the easiest way to create great-looking organisational charts.

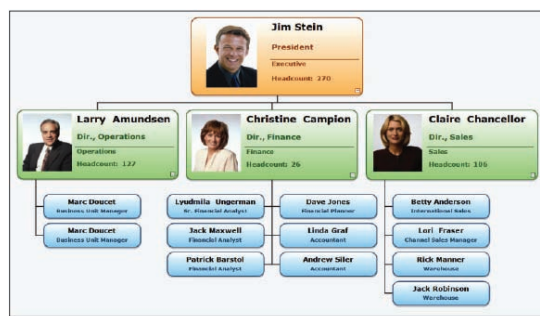
Visualise your workforce and view organisational metrics for your department or company with OrgPlus Standard. Enter your data including names, titles, contact information and other fields and watch your org charts come to fruition. Selected by over 400 of the Fortune 500, OrgPlus is considered the industry standard for organisational planning. Far more sophisticated than a drawing tool, OrgPlus is the easiest way to create professional-looking org charts and manage the structure of your organisation. It's a business planning tool that hundreds of thousands of users worldwide rely on daily.

Create Org Charts Fast

No drawing skills are required to create great-looking organisational charts with OrgPlus Standard. You will never have to manually position or connect the boxes in your chart again. As a result, OrgPlus helps you do the all the work in one-third of the time.

Design Charts

OrgPlus allows you to select multiple box layout options such as multi-column and multi-record and manage vertical alignment within a box to improve the overall appearance of your org charts. With the Microsoft-style user interface, you can simply add, edit, format and move boxes around. To save time, simply use optimised branch styles to eliminate repetitive steps.



Now you can create professional-looking org charts quickly and effortlessly. Try it for yourself and see.

Understand the Organisation

OrgPlus Standard embeds over three dozen commonly used HR views into Predefined View Templates. All you need to do is map your data to OrgPlus fields and you can quickly toggle through organisational views ranging from contact information to salary and diversity analysis.

Make Quick Updates

Powerful formatting and charting tools make editing boxes and defining information fields a breeze. When it is time to edit your charts, OrgPlus instantly repositions all boxes and connecting lines for perfect spacing and centering much faster than using draw or paint programs.

Create Scenarios

Dynamically move employees around your chart to perform interactive "what-if analysis" and simplify planning and decision making. With OrgPlus Standard, experiment with different scenarios, knowing you can instantly undo or redo multiple steps.

Quickly Digest Complex Information

Apply rules-based formatting to visually identify all employees that meet specific criteria, such as contract or permanent status. Insert links to other files that contain related information including budgets, employee resumes, employee bios or performance reviews.

Communicate Clearly

OrgPlus Standard makes it easy to generate phone lists, directories and profiles. You also have the option to show or hide sensitive data to limit who can view it. Additionally, OrgPlus Reader – which is available as a free download – allows org charts to be easily shared throughout your organisation.

Integrates with Microsoft

Include charts in Microsoft Office applications including MS-Word and PowerPoint.

Feature Overview



Powerful conditional formatting capabilities make it easy to identify organisational information or employee characteristics



Dynamic reporting tools allow you to create reports using chart data, test what-if scenarios and visualise potential budget or headcount impact by chart branch.

The Quick Chart panel centralizes all the controls you need to create basic organisational charts.



The Tree panel makes chart navigation a snap.

Chart Creation and Formatting

- Type names, titles and information into each box – boxes automatically shrink or expand to fit text.
- Add boxes by simply selecting a box tool and clicking on the chart.
- Choose from 36 pre-made chart and box templates.
- Apply one of over three dozen predefined View Templates for best-practice based organisational information.
- Create multiple charts within a single file.
- Define an underlying background page that is common to all sub-charts.
- Use optimised branch styles to eliminate repetitive steps and improve chart views.
- Apply enhanced box layout options with multi-records and multi-columns.
- Include images and pictures in boxes.
- Customise charts with fill effects, including gradients and textures.
- Automatically break large charts into smaller, more manageable sub-charts for refined analysis.

Data Management and Reporting

- Create phone lists, salary tables, headcount roll-ups, directories and profiles.
- Perform spreadsheet functions on data in chart boxes, such as roll-up totals, averages, fractions and standard deviation.
- Define criteria to view pre-defined groups at-a-glance.
- Show or hide sensitive data.
- Insert hyperlinks to other files that contain employee-related information – including budgets, employee resumes, employee bios or performance reviews.
- Search and sort chart data within charts.
- Use Profile Views to show addition information about a box without cluttering your organisational chart.

Planning Tools

- Easily calculate salaries, headcount roll-ups, averages, fractions of total, standard deviation and more.
- Create budgets from chart data.
- Utilise drag-and-drop calculating and dynamic hierarchical reporting tools.
- Insert comments in OrgPlus charts to clarify organisational changes.

Export Options

- Send to OrgPlus OnDemand to enable real-time collaboration.
- Output web-ready charts in HTML or JPEG format.
- Distribute charts via email from within OrgPlus.
- Print booklets or wall charts.

Microsoft Office Integration

- Create, view and edit OrgPlus –created files from within Microsoft Office
- Use charts in Microsoft Office applications with object linking and embedding (OLE)
- Export chart or report data to Excel for further analysis.

HUMANCONCEPTS™

Workforce Modelling and Intelligence

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System Requirements

Processor Requirements:

- Modern processor
(at least 500MHz)

Operating System Requirements:

- Windows XP (SP2)
- Windows Vista
- Windows 7

Minimum Memory Requirements:

- For Windows XP: 256MB
- For Windows Vista: 512MB
- For Windows 7: 512MB
- 1GB recommended
- 2 GB > 10,000 boxes
- 4 GB > 30,000 boxes

Minimum Hard Disk Requirements:

- 80MB of free disk space

Environment:

- Administrator rights
required to install OrgPlus
- Internet connection
recommended for product
activation

CR-ROM or DVD Drive:

- Used when installing from a CD

Minimum Graphics Requirements:

- 1024 x 768 resolution
(1280 x 1024 recommended)

Microsoft Office Requirements:

- Office XP (SP3)
- Office 2003 (SP2)
- Office 2007
- Office 2010

Browser Requirements:

- Internet Explorer 7
- Internet Explorer 8